

## Associate Level Material

### Appendix H

#### Topic Sentence and Informal Outline Worksheet

Using the Center for Writing Excellence and MyFoundationsLab resources, provide the topic sentence and informal outline for your Personal Ethics Statement.

#### Topic sentence:

The result on my personal ethics was that I am all about the rights and responsibility of others; these results were not surprising to me because that is how I see myself as a student.

#### Informal outline:

##### Rights and Responsibility

##### Introduction:

My personal ethics is that I balance my rationality and my sensibility to fulfill my work while helping others achieve there goals as well.

##### Body:

My first sentence: address and identify  
My second sentence: background and problem

My sentence: "I have shown that you need to understand"  
Explanation of ethical decisions: "balancing ethics with creating their greatest good"

Topic for analyzing problems: reason and responsibility  
My job: addressing and how to

##### Conclusion:

My third sentence: make public method of your own good to good through  
Ethics: being rational and making decisions

Explanation: reason and responsibility  
Ethics: balancing judgement

Conclusion: show a convincing statement  
Making ethics: consider the community