

**VIRTUAL JOB SHADOW STUDENT WORKSHEET**

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Career: \_\_\_\_\_ Website Used: \_\_\_\_\_

Associated Career Cluster: \_\_\_\_\_

1. List 5 major job duties associated with the career.

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

2. Check the formal education and training level required for the career:

- High school education
- Some college or technical training
- Associate or 2-year degree
- 4-year degree or higher

3. Check all alternative sources of education and training for the career:

- Military service
- On-the-Job Training
- Apprenticeship
- Work experience

4. Check the "soft skills"(personal skills) required for the career:

- Customer service
- Teamwork
- Oral communication
- Listening
- Written communication
- Following instruction
- Attention to detail
- Planning
- Problem solving
- Honesty and integrity
- Organizational