

University of Phoenix Material

Thesis Statement and Informal Outline Worksheet

In this course, you will write a 700- to 1,400-word Personal Responsibility Essay, due in Week Five, which includes the following:

- Definition of personal responsibility and what it means to you.
- Explain the relationship between personal responsibility and college success.
- Include a preliminary plan to practice personal responsibility in your education.

This week, using the Center for Writing Excellence resources, provide the thesis statement and informal outline for your Personal Responsibility Essay assignment, due in Week Five.

Thesis Statement:

Personal responsibility is something that is given to you, for your personal attention and care, in an academic, professional, and personal setting.

Personal Responsibility:

- I. Define Personal Responsibility
 - A. Academic Setting
 - B. Professional Setting
 - C. Personal Settings
- II. Academic Setting
 - A. Study for test
 - B. Complete assignments on time
 - C. Admitting your fault
- III. Professional Setting
 - A. Being punctual
 - B. Completing task on time
 - C. Holding yourself in a professional manner