

## SAMPLE LETTER TO PARENTS

Dear (SCHOOL NAME) Parent,

This week, the state released the student performance for 2005-06.

I am pleased that the performance of our students and teachers in SCHOOL NAME resulted in us receiving a \_\_\_\_\_ rating on student performance.

Our school's success on STARS, School-based Teacher-led Assessment and Reporting System, is based on the percentage of students we have performing at the proficient level or grade level on our reading and mathematics standards.

The percent of our students scoring proficient or better in reading was \_\_\_\_\_ percent. About \_\_\_\_\_ percent met or exceeded our mathematics standards.

We believe that our efforts to improve or change \_\_\_\_\_ helped us reach that accomplishment level.

We believe that we can be better and our students can learn at a higher level if we \_\_\_\_\_. We plan to do that.

OR

Because of our school's performance and needs, this year we will focus on \_\_\_\_\_ (new mathematics or reading programs, hiring additional teachers, changing our instruction, spend more time on mathematics). Our school improvement goals will also be adjusted to assure that everyone works on our new focus of \_\_\_\_\_ (LIST STRATEGIES THAT HAVE OR WILL IMPROVE STUDENT PERFORMANCE SUCH AS:

- INCREASING ONE-ON-ONE OR SMALL GROUP INSTRUCTION WITH STUDENTS WITH DISABILITIES, LIMITED ENGLISH PROFICIENT STUDENTS
- INCREASING TEACHER PLANNING TIME
- INCREASING EARLY CHILDHOOD EDUCATION AT YOUR SCHOOL