

Appendix N

SUMMARIZE WORKSHEET
(Classroom instruction that works, 2001)

RULES:

- DELETE unimportant and repeated facts
- SUBSTITUTE lists of items with fewer general terms
- CREATE topic sentence.

DO NOT INCLUDE IN SUMMARY	INCLUDE IN SUMMARY
Unimportant facts	Important point or fact
Unimportant facts	Important point or fact
Substitute many items (e.g., bananas, milk, eggs)	With general term (e.g., groceries)
Substitute list of events (e.g., bought groceries, loaded truck, drove, set up camp).	With general term (e.g., went camping)
	Topic sentence:
Summary:	