

Volunteer Skills Inventory
Thomas Edison National Historical Park

Name: Date:

Thank you for your interest in volunteering at Thomas Edison National Historical Park. In order to best match your skills and talents to potential opportunities at the park, we ask you to complete the following survey. Please complete all sections of this form, not just the one area in which you hope to volunteer. You may be asked to update this periodically as training and experiences may change your responses.

Using a scale of 1 to 5 (5 being highly skilled), please mark an "X" in the appropriate column to indicate your skill and comfort levels in the following areas (enter question mark if not known). In the right column, indicate whether or not you are interested in having more training in that area.

Visitor Services and Education:

ROLE/SKILL	SKILL LEVEL					DESIRE TRAINING?	
	Scale: 1 is low, 5 is high					YES	NO
	1	2	3	4	5		
Greeting visitors as they arrive							
Communicating effectively							
Organize and gather people together							
Knowledge of Thomas A. Edison and his inventions							
Knowledge of the Edison family							
Research and develop a presentation following provided talking points							
Voice projection							
Speaking to large groups							
Speaking one on one							
Group presentations in the community (i.e. civic groups, churches)							

Presenting to special interest visitor groups:	SKILL LEVEL					DESIRE TRAINING?	
	Scale: 1 is low, 5 is high					YES	NO
	1	2	3	4	5		
Elementary School Children							
Middle School Youth							
High School Youth							
Senior Citizens							
Music Groups							
Teachers							
Foreign Language							
Please Specify:							
Individuals with special needs (i.e. limited vision, limited hearing, limited mobility, developmentally disabled etc.) Please Specify:							
Other Groups (Please name):							