

SKILL ASSESSMENT

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The individual & his superior will mutually decide about KRA's				
4. Exceeded Expectation				
3. Met Expectation				
2. Close to Expectation				
1. Below Expectation.				
Sr. No.	Management Skill	Self Rating <u>a</u> (1 to 4)	Superior's Rating <u>b</u> (1 to 4)	Average Score (a+b)/2
1	TEAMWORK (How effectively he works with other team members to accomplish tasks & shares information with them.)			
2	LEADERSHIP (The extent to which he takes responsibility, gives direction, contribute to team spirit & delegates work.)			
3	PROBLEM SOLVING & DECISION MAKING (The extent to which he goes to the root of the problem, identifies causes & takes appropriate decision)			
4	INTERPERSONAL RELATION (The extent to which he develops relationships, accepts interpersonal differences & is sensitive to the needs of others.)			
5	WRITTEN & ORAL COMMUNICATION (The clarity & conciseness of thought & expression, communicative influence.)			

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