

INTERVIEW WORKSHEET

Position #: _____	Banded Class: _____
Position Competency Level: _____	Working Title: _____

Applicant: _____	Date: _____
Interviewer: _____	
<input type="checkbox"/> Promotional Priority <input type="checkbox"/> Current Employee	
<input type="checkbox"/> Veterans Preference <input type="checkbox"/> RIF Preference	
Education: <input type="checkbox"/> HS <input type="checkbox"/> Assoc <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Doctorate <input type="checkbox"/> Other	
<input type="checkbox"/> Related <input type="checkbox"/> Not Related	
Certification/Licenses: _____	
<input type="checkbox"/> Required <input type="checkbox"/> Not Required	

Information to share with candidate at start of interview: _____

Competency #1 - XXXXXXXXXXXX	
Definition:	
Expectations:	
Questions	Answers
1.	1.
2.	2.
Initial Competency Assessment	<input type="checkbox"/> Contributing <input type="checkbox"/> Journey <input type="checkbox"/> Advanced