

DIFFERENCE BETWEEN REPORT ESSAY

ESSAY

- Establish a proposition or responds to a question or proposition
- Has linked and fluent paragraph structure
- Uses fluent sentence structure to express ideas
- Allows you to pursue hypothetical possibilities and arguments
- A traditional essay does not have sub-headings, bullet points, graphs, charts etc.
- Always needs references and bibliography/reference list

REPORT

- Investigates, presents and analyzes information to help make decisions or account for decisions.
- Has defined sections with sub-headings and numbering
- Uses lists and bullet points for clarity and brevity
- Analyses real and current or past events/situations
- Presentation style different to a traditional essay, e.g. can include bullet points, sub-headings, graphs, charts
- May not need references and bibliography/reference list