

DIFFERENCE BETWEEN REPORT ESSAY

ESSAY

Meaning	An essay refers to a literary device, in which almost everything is discussed or stated about a subject.
Based on	Subjective analysis of theories and past research by experts and one's own ideas.
Presents	Facts and writer's personal ideas and views
Division	It is divided into cohesive paragraphs
Graphical Representation	It does not contain charts, graphs, tables and diagrams.
Conclusion and recommendation	Conclusion depends on writer's personal experience and views, and it does not include recommendations.

REPORT

Meaning	Reports are the documentation and analysis of the findings and recommendations from the practical research.
Based on	Past research, as well as present data and findings.
Presents	Information
Division	It is divided into sections which contain headings and subheadings.
Graphical Representation	It contains charts, graphs, tables and diagrams.
Conclusion and recommendation	There is independent conclusion and recommendations are included.