

Name: \_\_\_\_\_  
English 9, Mrs. DiSalvo

### Proper Outline Format

“Outline Title”

- I. First Main Idea
  - A. Detail #1
    - i. Support #1 (related to D#1)
    - ii. Support #2 (related to D#1)
    - iii. Support #3 (related to D#1)
  - B. Detail #2
    - i. Support #1 (related to D#2)
    - ii. Support #2 (related to D#2)
  - C. Detail #3
- II. Second Main Idea
  - A. D#1
  - B. D#2
    - i. Support #1 (related to D#2)
  - C. D#3
    - i. Support #1 (related to D#3)
  - D. D#4
    - i. Support #1 (related to D#4)
    - ii. Support #2 (related to D#4)
- III. Third Main Idea (etc.)

**\*\*Points to remember:**

1. Look to bold-faced headings of sections in text to find I, II, III, etc.
2. Generally, you should have more than one subgroup (A, B, C, etc., or 1, 2, 3, etc.) if you're going to have any at all.
3. Indent each new subgroup. FYI: outlines can get even more detailed →
  - I. Main Idea
    - A. Detail
      - i. Support
        - 1. Secondary Support
          - a. Specific detail
  - II. Main Idea
    - A. Detail
      - i. Support
        - 1. Secondary Support
    - B. Detail (etc.)
4. Can be phrases (unless teacher says otherwise).
5. Outlines are a great study tool (making outlines and studying them) – make your outline work for you!
6. Roman Numerals and an outline example are on the back of this sheet for your reference!