

Wedding Checklist

THINGS TO DO AFTER THE ENGAGEMENT:

- Set a date
- Book church & minister
- Book reception hall
- Book photographer

CHURCH:

- Wedding banns/marriage license (publish/purchase)
- Time of rehearsal (who needs to be there)
- Time of ceremony
- Time to decorate (flowers/pew bows)
- Transportation to church
- Who will usher in guests
- Who will hand out programs
- Order to walk in
- Organist/soloist – choose music/hymns
- Readers – choose readings
- Order to walk out
- Receiving line
- Photographs
- Transportation to reception hall
- Payment

RECEPTION HALL:

- [The Harbour Restaurant: 549-4440]
- Time for cocktails/dinner/buffet
- Choose/sample menus (food/beverage)
- Choose linens/table settings
- Tables for guest book, gifts, cake
- Area for DJ/band & time to set up
- Time to decorate (flowers/bows/balloons etc)
- Time to set up wedding cake
- Seating plan/place cards
- Time for wedding party to arrive
- Photographs
- Receiving line
- Choose a Master of Ceremonies (MC)
- Decide who will say grace
- "Kissing ideas"
- Decide who will say speeches
- Time for the dance to start/finish
- Time to cut cake
- Time to throw bouquet/garter
- Time for bridal couple to leave
- Payment

GUEST LIST:

- Finalize guest list for dinner
- Finalize guest list for dance

PHOTOGRAPHER:

- Decide on locations for photographs
- Specific poses
- Time to start/finish
- Payment

VIDEOGRAPHER:

- Book a videographer
- Decide what parts of wedding to video
- Time to start/finish
- Payment

TRANSPORTATION:

- Groom, Ushers and Ringbearer to church
- Bride, Bridesmaids, Flower girl and Bride's parents to church
- Bridal couple and wedding party to location for pictures and then to reception hall
- Bridal couple to destination after reception
- Payment

DISC JOCKEY:

- Choose styles of music to play
- Pick 1st, 2nd, & 3rd dances
- Time to set up
- Time for dance to start/finish
- Payment

FLOWERS:

- Choose flowers/colours
- Bouquets for bride, bridesmaids, flower girl & throw away bouquet
- Corsages for mothers of bride and groom; grandmothers
- Boutonnieres for groom, ushers, ringbearer, fathers of bride & groom; grandfathers
- Arrangements for the church/reception; time to set up
- Payment