

# SAMPLE STUDENT RESUME

Resumes may be sent with applications or may be helpful to staff writing recommendations.

## Jane Doe

12345 Main Street  
Germantown, Maryland 20874  
(301) 555-1234  
emailaddress@aol.com

<b>School</b>	Seneca Valley High School 2003-2007
<b>School Activities</b>	Varsity Tennis Team – Grade 9, 10, 11, 12 JV Basketball – Grade 10, 11, 12 Drama Club Stage Crew – Grade 9 NJROTC Drill Team – Grade 10 Latin Honor Society – Grade 12
<b>Community Activities</b>	Volunteered at Rockville Soup Kitchen – Grade 10, 11, 12 Camp counselor for Department of Recreation – Grade 9, 10 Member of Young Life
<b>Leadership Positions</b>	Co-Captain of Varsity Tennis Team – Grade 12 Vice President, Junior Class – Grade 10 President, Debate Team – Grade 9, 10
<b>Awards/Honors</b>	Honor Roll – Grade 9, 10, 11, 12 Presidential Award for Academic Excellence – Grade 12
<b>Internship</b>	Researcher's Assistant for NIST – Summers 2003, 2004
<b>Employment</b>	Starbuck's, Germantown, MD – Grade 12
<b>Hobbies</b>	Guitar, Chess, Computer Games
<b>Travel</b>	Canada, Italy