

Accounting Cover Letter Example

Anna Luisa
1328 Westover Road
Fort Wayne, IN 46807
May 03, 2005

To :
Mr. Simone Straub
Human Resource Director
Dominico Enterprise
7394-54th Street
Texas, AB T7D E3T

Dear Mr. Simone,
Having known the advertisement given in The World Review Newspaper by Dominico Enterprise, I would like to apply as Accountant position.

My name is Anna Luisa, 29 years old, graduated from Master Degree in Accounting from New York University on June 2000. I would like to have career to expand my experience. I have excelled in intermediate level of accounting. I have ever worked on pharmaceutical company as an accountant. I have received award as the best staff in that company. According to my accounting experience, I am sure that my knowledge will benefit your company.

Herewith I enclose my resume which would give details of my qualification. I hope my skill and ability can be one of your company's assets. I'm looking forward to hearing a good news from you. You can contact me at (260) 983-4456, or sent me an email on my email id. Thank you for your consideration and attention.

Sincerely,

Anna Luisa