

**Richmond Elementary School  
Action Plan Goal Setting Worksheet  
WRITING K - 4: 2008/2009**

Goal: RES students will be taught writing skills that will allow them to improve their ability to compose an organized piece of writing with a clear focus and purpose.

<u>Action Steps</u> <i>What steps/activities will be initiated to achieve this goal?            What products will be created?</i>	<u>Designation</u> <i>Who will be responsible for initiating or sustaining the action steps?</i>	<u>Timeframe</u> <i>What is a realistic timeframe for each phase of the activity?</i>	<u>Results</u> <i>What evidence will be presented that you are making progress toward your goal?</i>
<b>Professional Development:</b> Modeling Construct.Response in Gr. 3 and 4 Colleagues analyzing student work and instructional practice  April 08 forum – writing analysis  Paraprofessional training in writer’s workshop  Training on Best Practice for Creative Writing Block  Faculty Meetings – focus on teaching writing  Forums - K-2 and 3-4 3 each on writing  Grade Level Meetings – each grade devote one per trimester on writing curriculum mapping/review or calibration	Pam Foust & Grade ¾ T’s  Pam F and Gr. ¾ T’s Pam and Peg  Pam Foust Peggy Laro  Variety p.d.  Pam Foust  Grade level teachers	April/May 2008  April 08  Fall 08  Forums 08/09  1x/trimester  Fall, winter & Spring Fall, winter & Spring	More direct instruction in constructed response writing resulting in improved 5 <sup>th</sup> grade writing scores  “ “ “ “ “  More trained support in class – more progress and increased number of writing opportunities for kids More time devoted to writing in class schedules Cohesive, appropriate G.E.-based curriculum  Improved practice/awareness of faculty approaches  Well-articulated writing curriculum maps  Continued improved practice/aligned curriculum across classes