

EMPLOYER'S WORKSHEET TO CALCULATE EMPLOYEE'S  
TAXABLE INCOME RESULTING FROM  
EMPLOYER-PROVIDED VEHICLE  
FOR CALENDAR YEAR 2008

PLEASE RETURN FORM BY **JANUARY 5, 2009** TO:

BEENE GARTER LLP  
ATTN: ACCOUNTING OUTSOURCING SERVICES  
FAX: 616-235-5285 or E-MAIL: TSICKLES@BEENEGARTER.COM  
50 Monroe Ave NW Suite 600  
Grand Rapids MI 49503

COMPANY NAME \_\_\_\_\_

EMPLOYEE'S NAME \_\_\_\_\_

DATE OF LEASE \_\_\_\_\_

**GENERAL METHOD**

Fair market value of vehicle at date first available for  
personal use. (original lease value) \$ \_\_\_\_\_

Annual lease value – chart (completed by Beene Garter LLP) (A) \_\_\_\_\_

Personal use %

Total miles \_\_\_\_\_

Business miles \_\_\_\_\_

Personal miles \_\_\_\_\_

Personal/total miles (B) \_\_\_\_\_ %

\*Personal value of annual lease (completed by Beene Garter LLP) (A) x (B) (C) \_\_\_\_\_

Does employer pay for fuel? \_\_\_\_\_

If employer pays for fuel, multiply the  
number of personal miles driven by 5.5  
cents per mile. (completed by Beene Garter LLP) (D) \_\_\_\_\_

Total employee taxable income (completed by Beene Garter LLP) (C) + (D) \$ \_\_\_\_\_

\*If used less than the entire year, multiply this amount by a fraction which is the number of days available  
divided by 365.