

General Journal Form

Journal Date _____
MM-DD-YYYY

Page # _____

Accounting Department Use ONLY
Journal ID

Journal Description

Account (6)	Fund (5)	Dept ID (7)	Program (5)	Class (5)	Budg. Yr. (4)	Project (3)	AMOUNT		
							Encumbrance (Liquidation)	Rev/Exp Debit (Credit)	Gen.Led. Debit (Credit)
TOTALS	NOTE: This row is formatted to calculate "Amount" columns automatically						\$ -	\$ -	\$ -

Explanation:

Prepared by: _____ Date: _____ Posted By: _____