

Results

- Achievement of life and career goals
- securing a job
 - keeping a job
 - deriving satisfaction from the job

Core skills

- Skill in handling work-related situations
- general work-related situations
 - o job-securing social skills
 - o job-retaining social skills
 - interaction skills with seniors
 - interaction skills with fellow workers
 - interaction skills with subordinates
 - specific work-related situations

Basic skills

- Basic social skills
- receiving skills
 - processing skills
 - sending skills
 - assertiveness

- Basic social survival skills
- grooming
 - politeness
 - personal hygiene
 - etc.