

Name: \_\_\_\_\_

Period: \_\_\_\_\_

### EXCEL CHAPTER 3 (COMPLETE EACH ASSIGNMENT IN THE ORDER LISTED)

When an assignment is completed, have the instructor initial the completed box before moving on to the next assignment

Completed	Assignment Pages	Save File As	Scores
	Read Chapter 3 and complete the Step by-Step Activities on pgs. EX 162 through EX 228	<b>Campus Clothiers Semiannual Financial Projection</b> (create) (print this worksheet)	/10
<b>PRINT THE FOLLOWING ASSIGNMENTS AND TURN IN USING THIS HANDOUT AS THE COVER PAGE</b>			
	Apply Your Knowledge: pgs. EX 229 & EX 230	<b>Apply 3-1 Absolute Cell References Parts 1, 2 &amp; 3</b> (open data file) (print this worksheet)	/10
	In The Lab #1: pgs. EX 233 through EX 237	<b>Lab 3-1 Part 1 Salioto Auto Parts Eight-Year Financial Projection</b> (create) (print this worksheet)  <b>Lab 3-1 Part 2 Salioto Auto Parts Eight-Year Financial Projection</b> (create) (print this worksheet)  <b>Lab 3-1 Part 3 Salioto Auto Parts Eight-Year Financial Projection</b> (create) (print this worksheet)	/10
	In The Lab #2: pgs. EX 237 through EX 241	<b>Lab 3-2 Part 1 Britney's Music Emporium Weekly Payroll Report Complete</b> (open data file) (print this worksheet)  <b>Lab 3-2 Part 2 Britney's Music Emporium Weekly Payroll Report Complete</b> (create) (print this worksheet)  <b>Lab 3-2 Part 3 Britney's Music Emporium Weekly Payroll Report Complete</b> (create) (print this worksheet)	/10
<b>LEARN IT ONLINE ACTIVITIES: COMPLETE THE FOLLOWING ACTIVITIES IN THE ORDER THAT THEY ARE LISTED BELOW FROM THE WEB SITE (Click Links on Mrs. Hart's Swift Page)</b>			
	Who Wants To Be A Computer Genius? - Must complete a minimum of 10 questions	<b>Print Results</b>	/10