

## MENU ITEM EVALUATION WORKSHEET

Item Name: \_\_\_\_\_ Menu Category: \_\_\_\_\_

Reasons for consideration: \_\_\_\_\_  
\_\_\_\_\_

Does the item enhance or detract from our concept? \_\_\_\_\_  
\_\_\_\_\_

Is the item consistent with our current menu offerings? \_\_\_\_\_  
\_\_\_\_\_

Describe cooking, preparation & final assembly: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Final Preparation & Assembly Time:

Item being considered - \_\_\_\_\_ minutes

Average of current menu items - \_\_\_\_\_ minutes

Longest of current menu items - \_\_\_\_\_ minutes

Ingredients – unique to this item or already used: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Equipment Requirements:

Preparation - \_\_\_\_\_

Cooking time - \_\_\_\_\_

Tableware Required: \_\_\_\_\_

Service Required: \_\_\_\_\_  
\_\_\_\_\_

Evaluation conducted by: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

Action Taken: \_\_\_\_\_

Follow up Required: \_\_\_\_\_  
\_\_\_\_\_