

**FUNCTIONAL OR COMBINATION  
RÉSUMÉ WORKSHEET**

YOUR NAME \_\_\_\_\_

YOUR STREET \_\_\_\_\_

YOUR CITY, STATE, ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_

WORK/MESSAGE PHONE \_\_\_\_\_

**CAREER OBJECTIVE**

**RELEVANT SKILLS,**

**ABILITIES AND**

**SPECIAL TRAINING**

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