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2008-2009 Student Achievement SMART Goal – Setting Worksheet

School: Lake Career & Technical Center **Team Name:** BLT Leadership Team **Team Leader:** Gail White

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District SMART Goal 2: Data Analysis and Assessment

By the end of the 2008-2009 school year, the DAAT will monitor the progress of content area goals via data collected by vertical teams. Artifacts will include essential outcomes, common assessments and test data (common and standardized). Each year student performance will show an increase as measured by collected data.

Team SMART Goal: During the 2008-2009 school year, 90% of the CTE students utilizing the “embedded” credit(s) opportunity will obtain the 80% average in order to gain at least one-half unit of “embedded” credit.

<u>Action Steps</u> – What are we going to do?	<u>Strategies</u> – How are we going to get there?	<u>Responsibility</u>	<u>Timeline</u>	<u>Evidence of Effectiveness</u>
Develop standardized grading/reporting process for Embedded Credit.	Utilizing IG Pro, implement a standard process for keeping track of graded Embedded Credit assignments.	Diane Kautzmann, Jackie Wilson, Kathy Hueste, Gail White, Bob Hayes, Cheryl Johnson	Sept. 2008	IG Pro Grade Reports – 80% attainment on assignments.
Utilize COMPASS assessment for all 11 th and 12 th grade students (regardless of whether student is participating in embedded credit.	Instructors will be trained on using the on-line COMPASS assessment and will administer to their students for pre-test.	Kathy Hueste & Bev Program Instructors <i>monitored</i>	Oct. 2008	Training of LCTC instructors and results of COMPASS scores.
Oversee assessments and activities that are being used by each instructor.	Instructors will be asked to provide a notebook/ portfolio along with graded projects.	BLT	October 2008, Jan., March & May 2009	Copy of instructor’s grade printouts at the end of each quarter.
Assist students in improving skills in Communication Arts or Mathematics.	Identify students who need assistance. During LEAD time, provide extra assistance to students who do not have fundamental math and/or communication arts skills.	Diane Kautzmann, Ted Houx	April 2009	Communication Arts/ Math Common Assessment(s).
To insure quality of the Embedded Credit program, have high school and central office administrators review assessments, projects, and outcomes.	As part of the annual LCTC administrator’s meeting, include Embedded Credit on the agenda for discussion and review content of assignments for rigor.	Gail White, Bob Hayes, Diane Kautzmann, Kathy Hueste	Late March 2009	LCTC Administrator’s Advisory Minutes.
Administer COMPASS assessment for all 12 th grade students	Utilize on-line COMPASS assessment for post-test.	Kathy Hueste, Ted Houx, Diane Kautzmann	April 2009 w/ make-ups May 2009	COMPASS scores.
Revise/implement assignments that are rigorous and relevant.	Retain student’s work that has met the 80% standard. Allow all students to revise work regardless of whether it is for Embedded Credit.	Program Instructors	May 2009	IG Pro Grade Reports.