Noodle Bib – Learning How to Create a MLA-style Citation List

Accessing the Noodle Bib Database:
1. Go to www.wrainfo.net
2. Select **Library** link
3. Click on **Course-Specific Materials**
4. Click on **Research Process**
5. Under **Documenting Sources**, click on **NOODLEBIB**

_____Step 1: *Welcome to Noodle Bib* window. On the right-hand side, select **MLA Advanced** source list style.

_____Step 2: In the new window, a pop-up window entitled *Don't Lose this New Source List* will appear. **Enter your e-mail account. Click submit.**

_____Step 3: Now look at the top of this new window. You will see a toolbar with 2 drop down menus.

>Box #1 -- Leave the default **<Show all - no filter>**

>Box #2 – **<Select a Citation Type>** Your information source will determine the type of citation you choose. (ie. book, magazine, web site, etc.)

>Finally, click on **GO**

_____Step 4: You have started the process for creating a citation. Make sure you read each screen very carefully. If you do not understand a question or comment, please seek the advice of a librarian.

Final Steps:

_____Step A: After you have entered all of your citation information, select the button at the bottom of the page that says **<Check for Errors>**. If you made a mistake, Noodle Bib will indicate possible changes (this text will be in red font).

_____Step B: When you are satisfied that the information is entered correctly, select the following button **<Update Citation>**.

_____Step C: New window *Save Your Work*. **Select #1 e-mail it to yourself.**

_____Step D: New window *E-mail Your Source List Key*. Fill in the following information:

>**Description of this source list**: (ie., Senior Sem)
>**Your e-mail address**: (ie., doej@wra.net)
>Then click **SEND**

_____Step E: New window *E-mail Sent Successfully*. Follow directions on screen to see your completed citation. (Click on **MY BIBLIOGRAPHY** tab)

_____Step F: To add another citation to this list, go back to **STEP 3** on this sheet and repeat the directions.

How to Save this Document into *Word:*

1. Click on the **OPTIONS** tab (located at the top of the toolbar)
2. Select **E-MAIL**
3. New window *E-mail This Source LIst*.
   - Fill in the following information and click **SEND**.
   - Your bibliography will be sent to your email (Look for **Noodlebib Source List**).
   - Open email and click on the WORD Document attachment. You can now make changes, etc.

How to add to your Noodlebib bibliography at a later time:

1. Go into your email and open your email titled **Noodlebib Source List Key**.
2. Highlight the source list key in your email (Example: 040119152042f9ba) and copy.
3. Close or minimize email.
4. Go into Noodlebib database.
5. Paste your source list key in the box *Enter your source list key*. Click on **Load**.
6. This will retrieve your stored bibliography. Proceed with additions following **Step 3** above.