

## **SMART Goal Template**

PLEASE USE THE FOLLOWING GUIDE TO PREPARE YOUR SMART GOALS.

	<b>S</b>	<b>M</b>	<b>A</b>	<b>R</b>	<b>T</b>
	<b>STRATEGIC &amp; SPECIFIC:</b> IDENTIFY A LONG-TERM GOAL FOCUSED ON THE GRADE LEVEL OR DEPARTMENT'S SPECIFIC NEEDS.	<b>MEASURABLE:</b> EXPLAIN HOW YOU WILL KNOW IF RESULTS CHANGED BECAUSE OF THE ACTIONS SPECIFIED IN THE GOAL.	<b>ATTAINABLE:</b> BE SURE NOT TO SET GOALS THAT ARE TOO CONSERVATIVE OR IMPOSSIBLE TO REACH.	<b>RESULTS-BASED OR RESEARCH-BASED:</b> DESCRIBE HOW YOU WILL KNOW WHEN YOUR GOAL HAS BEEN MET.	<b>TIME-BOUND:</b> ASSIGN A TIMEFRAME IN WHICH YOU WILL ACHIEVE THE GOAL.
<b>Strength-Based Goal Components</b>					
<b>Strength-Based Goal</b>					
<b>Deficit-Based Goal Components</b>					
<b>Deficit-Based Goal</b>					