Training and development plan

Name ...WO2 M Bassett.....

Date January 20XX – 20XX

Objective	Action	Resources	Criteria for Success	Target Date
What do I need to achieve?	What do I have to do?	Whose help and support will	How I will measure the	When will I complete or
		I need?	successful completion of this	review my progress?
			objective?	
Complete 3rd year of BA	Fulfil course requirements:	Northumbria university	Successful completion will	Progress has been reviewed
(Hons) Leadership &		programme staff	be measured by the	throughout the period Jan
Management, Jan 20XX –	1 x 1500 word dissertation		completion of the course.	20XX – Jan 20XX.
Jan 20XX	proposal	Dissertation tutor		
			It will also be measured by	
This course is a lead on from	1 x 13000 word dissertation	Current line manager (Maj	how well all skills, theory,	Graduation is likely to be Jul
the Warrant Officer CLM		XXX)	models and tools learnt	15.
course, as this course gives	1 x dissertation poster		migrate into my work	
you a level 6 diploma which			environment.	
enables you to enter onto	1 x 3500 word leadership			
the final year of the degree	essay			
course				
	1 x 3500 word			
	contemporary management			
	essay			
	1 x 3500 word			
	understanding strategy			
	essay			

Note: