

RISK ASSESSMENT FORM

Project _____ Location _____ Plant Asset Nos _____

Plant Name n/a Forklift What it does Used in stacking & moving material Fixed /hand held / moving

Is the risk assessment being conducted: ON A TASK / pre purchase / pre commissioning / already commissioned / after an incident

Assessment HS Representative Name _____ Sign _____

Employee Name _____ Sign _____

Supervisor/Manager Name _____ Sign _____

Specific Task / Activity	Potential Hazards / Consequences	Class of Risk	Control Measures
Moving machinery.	Unsafe/incompetent operator may cause harm to self and pedestrians.	1	Only certified operators are allowed to operate equipment. Certificate must be viewed and carried on person.
Moving machinery.	Forklift striking pedestrians. Items falling on pedestrians.	1	Establish forklift only zones. Zones to be explained at induction program. Placement of convex mirrors to be at all aisle corners.
Moving machinery.	Forklift may overturn causing damage to operator.	1	Ensure that load is within forklift's capacity. Forklift not to be operated across inclines.
Moving machinery.	Forklift mast may strike electrical fittings and can electrocute operator.	1	Work areas are to be assessed to ensure that no overhead fitting can contact mast of machine.
Operating forklift (electric).	Fire may occur at disconnection or connection to charger.	1	Ensure fire extinguisher is placed at charge point and that power isolator is clearly marked.
Operating forklift.	Pedestrians may be injured by forklift or load.	1	Forklift is to remain in marked laneways. Forklift is to be stopped if pedestrians in vicinity.
RISK ASSESMENT FORM commencement)			(To be submitted prior to project