

**ON STAGE ENTERTAINMENT
EXPENSE REPORT**

Name: David Adams
 Dept: Prod
 Trip To: NCL

Date: January 14 - 22
 # of Days: 9
 Purpose: Cast Change

Date	Transportation				Lodging (Hotel Ph & Fax)	Meals (Include Tips)			Entertain- ment * (Page 2)	Miscellaneous (Explain)	Explanation (If Necessary)	US Totals	Foreign Totals
	Air	Own Car # mi. @ .33	Parking Car	Trans Other		Breakfast	Lunch	Dinner					
01/14/11	25.00			0.00								\$25.00	
01/15/11				0.00			4.96	9.69	7.78			\$70.43	
01/16/11				0.00								\$0.00	
01/17/11				0.00								\$0.00	
01/18/11				0.00								\$0.00	
01/19/11				0.00							74.70	\$74.70	
01/20/11				0.00							10.00	\$10.00	
01/21/11				0.00			11.18				20.00	\$31.18	
01/22/11	25.00			0.00		20.00	12.04	13.06			172.32	\$242.42	
01/23/11				0.00								\$0.00	
01/24/11				0.00								\$0.00	
				0.00								\$0.00	
				0.00								\$0.00	
				0.00								\$0.00	
US	50.00	0.00	0	0.00	0.00	68.00	0.00	28.18	22.75	7.78	0.00	277.02	
Foreign													
Total												\$453.73	\$0.00
Xchg Rate(Finance Use Only)												N/A	
Converted Totals												N/A	
Grand Total													

Finance Job #	Phase	Cat	Account #	Total
				\$ 50.00
				\$ 0.00
				\$ 68.00
				\$ 277.02
				\$ 58.71
				\$ 0.00
N/A	N/A	N/A		\$ 0.00
				\$
				\$
Grand Total				\$ 453.73

Amount Advanced >	\$0.00
Due Me >	\$453.73
Amount Returned >	
Check # >	

Receipts are required for all purchases.
 *Entertainment details on page 2.

Checked: _____ Signed: _____
 Approved: _____