

CASH COUNT WORKSHEET

Store # _____
Date _____

STEP #1: COUNT CASH IN DRAWER:

\$100.00 _____
\$50.00 _____
\$20.00 _____
\$10.00 _____
\$5.00 _____
\$1.00 _____
\$0.50 _____
\$0.25 _____
\$0.10 _____
\$0.05 _____
\$0.01 _____

TOTAL CASH: \$ _____

STEP #2: TOTAL CHECKS \$ _____

STEP #3: ADD STEP 1 + STEP 2
DO NOT Include Credit Cards \$

STEP #4: CREDIT CARD TOTAL \$ _____

STEP #5: ADD STEP 3 + STEP 4 = Cash Drawer Audit \$ _____