

Reunion Budget Data Entry Form

CLASS OF					
CLASSMATES					
ADULT GUESTS					
TOTAL EXPECTED ATTENDANCE	0	0	0	0	0
	BUDGET 1	BUDGET 2	BUDGET 3	ACTUAL	VARIANCE
FIXED COSTS (TOTAL \$ AMOUNTS)					
CONFIRMATION MAILINGS					
ADDITIONAL MAILING COSTS					
VERISIGN FEE	120	120	120		
WELCOME PACKETS					
ENTERTAINMENT					
CLERK HOUSING					
CLERK MEALS					
CLERK TIPS					
CLERK WAGES					
HEADQUARTERS DECORATIONS					
HEADQUARTERS FOOD					
ADDITIONAL HEADQUARTERS SUPPLIES					
CLASS HQ CHILDREN'S PROGRAM					
SOUVENIRS					
REUNION CHAIR REIMBURSEMENTS					
BUDGET CUSHION					
MISC RENTALS (dance floor, helium tank, etc)					
OTHER					
OTHER					
TOTAL FIXED COSTS	120.00	120.00	120.00	0.00	0.00
FIXED COSTS PER PERSON	#DIV/0!	0.00	#DIV/0!	#DIV/0!	#DIV/0!
VARIABLE COSTS (INDIV. \$ AMOUNTS)					
UNIVERSITY FEE					
CREDIT CARD FEES					
HQ SOFT DRINKS, BEER, WINE, ICE, CUPS					
HEADQUARTERS LIQUOR					
THURSDAY COCKTAILS					
THURSDAY DINNER					
FRIDAY BREAKFAST					
FRIDAY LUNCH					
FRIDAY COCKTAILS					
FRIDAY DINNER					
SATURDAY BREAKFAST					
SATURDAY LUNCH					
SATURDAY COCKTAILS					
SATURDAY DINNER					
SUNDAY BREAKFAST					
CLASS PHOTO					
TOTAL VARIABLE COSTS PER PERSON	0.00	0.00	0.00	0.00	0.00
FIXED COSTS PER PERSON	120.00	120.00	120.00	0.00	0.00
VARIABLE COSTS PER PERSON	0.00	0.00	0.00	0.00	0.00
TOTAL REUNION COST PER PERSON	120.00	120.00	120.00	0.00	0.00