

To complete the following, you need both your check book register and monthly statement.

Check off, in your register and on your statement, all CHECKS listed on the statement. If you forgot to enter something in your register, do it now.

List in your register all, fees, service charges and check charges. Subtract (-) these from balance.

List and total all outstanding deposits. These are deposits that are not on your statement but are in your register.

[illegible]

List and total all outstanding checks. These are checks & withdrawals that are not on your statement but are in your register.

[illegible]

\$ Enter your ending balance form your eStatements

+ \$0.00 This is the total from STEP 3

\$ \$0.00 Subtotal

- \$0.00 This is the total from STEP 4

\$0.00 Subtotal