

INDIVIDUAL DEVELOPMENT

Plan

Name:	Position:
Department:	Supervisor:

Goals <i>To be achieved (from performance plan)</i>	Skills or Competencies <i>To be earned or acquired</i>	Resources <i>What is needed (money, time, etc)</i>	Activities <i>Possible learning opportunities to try</i>	Status <i>(Start/Completed result)</i>
Short Range <i>Critical within present position (1 year)</i>				
Mid-range <i>Important for growth within present position (2 years)</i>				
Long Range <i>Helpful for achieving career goals (3-5 years)</i>				