

Operation Blown Away  
 South Lake High School  
 Service-Learning Youth Council  
 TIMELINE

**Project Name: Operation Blown Away**

**Advisor Name: Chuck Guenther**

**Team Facilitators (leader first):**

**Start & End Date: Sept, 28, 2005 March 31, 2006**

**Each project facilitator should work with their assigned director (and/or sometimes in small groups)**

| Org. Title Resp.       | Task: Preparation/Planning  | Monthly/Weekly<br>Assigned Date | Deadline Date     | Completed Date |
|------------------------|---|---------------------------------|-------------------|----------------|
| YC Directors           | Attend district training (includes homeland security issues)  | Sept 26-30, 06                  | Sept. 28-30, 06   |                |
| Lead Prj. Facilit.     | Weekly assigns project task on the delegated duties worksheet   | Oct.-March ea. wk.              | Friday of ea. Wk. |                |
| Asst. Ld.Prj. Facilit. | Weekly updates timeline (on paper)  | Oct.-March ea. wk.              | Friday of ea. Wk. |                |
| Prj. Computer Expert   | Weekly updates timeline (on computer)   | Oct.-March ea. wk.              | Friday of ea. Wk. |                |
| Transp. Facilitator    | Arrange buses if applicable   | Oct.-March ea. wk.              | Friday of ea. Wk. |                |
| Asst. Ld.Prj. Facilit. | Weekly teacher visit-should be one of the same two people each week- Assistant PF   | Oct.-March ea. wk.              | Friday of ea. Wk. |                |
| Asst. Ld.Prj. Facilit. | Teach OBA project needs assessment & work plan to SLHS Youth Council  | Oct. 3-7, 06                    | Oct. 7, 2006      |                |
| Prj. Computer Expert   | Research what makes a good emergency shelter  | Oct. 10-14, 06                  | Oct. 14, 2006     |                |
| Asst. Ld.Prj. Facilit. | Contact Lake County emergency management partners   | Oct. 10-14, 06                  | Oct. 14, 2006     |                |
| Prj. Computer Expert   | Research emergency type & # of community organizations in South Lake County   | Oct. 10-14, 06                  | Oct. 14, 2006     |                |
| Prj. Portfolio Organz. | Using research, create emergency shelter survey   | Oct. 17-21, 06                  | Oct. 21, 2006     |                |
| Prj. Computer Expert   | Research number of students in South Lake area schools  | Oct. 17-21, 06                  | Oct. 21, 2006     |                |
| Prj. Portfolio Organz. | Send survey to copy center (# of copies = # of students & community organizations)  | Oct. 24-28, 06                  | Oct. 28, 2006     |                |
| Prj. Portfolio Organz. | Determine method of survey distribution (i.e., students take survey home and return)  | Oct. 24-28, 06                  | Oct. 28, 2006     |                |
| Prj. Portfolio Organz. | Distribute survey   | Oct. 31-Nov. 4                  | Nov. 4, 2006      |                |
| Prj. Portfolio Organz. | Collect surveys   | Nov. 7-22 (2.5 week)            | Nov. 22, 2006     |                |
| Finance Facilitator    | Analyze survey results  | Nov. 28- Dec. 2                 | Dec. 2, 2006      |                |
| YC Class               | Discuss survey results  | Dec. 5-9                        | Dec. 9, 2006      |                |
| Lead Prj. Facilit.     | Determine method of survey presentations  | Dec. 12-16                      | Dec. 16, 2006     |                |
| Lead Prj. Facilit.     | Get appropriate permission for method of presentation   | Jan. 9-13                       | Jan. 13, 2006     |                |
| Lead Prj. Facilit.     | Present survey to participating classes, organizations, etc.  | Jan. 16-20                      | Jan. 20, 2006     |                |
| Asst. Ld.Prj. Facilit. | Design specific plan with options for each participating class  | Jan. 16-20                      | Jan. 20, 2006     |                |
| Asst. Ld.Prj. Facilit. | Contact each prospective participating teacher & discuss specific plans   | Jan. 23-27                      | Jan. 27, 2006     |                |
| Asst. Ld.Prj. Facilit. | Get participating teacher written approval of his/her specific plan (make appropriate changes if teacher is willing to work with you) | Jan. 23-27                      | 27-Jan-06         |                |
| YC Class               | Discuss ways that the reading buddies can help with the project   | Jan. 30-Feb.3                   | Feb. 3, 2006      |                |
| Lead Prj. Facilit.     | Determine method of obtaining reading buddies help  | Jan. 30-Feb.3                   | Feb. 3, 2006      |                |
| Finance Facilitator    | Determine, negotiate, and maintain budget for project   | Oct.-March ea. wk.              | Friday of ea. Wk. |                |