

MECHANIC WORKSHEET

SC FORESTRY COMMISSION

P. O. Box 21707, Columbia, S.C. 29221

Date in Shop <u>200</u>		Work Performed at: Shop or Field (Circle one)	
Section I	Section II Complaint and Labor Instructions	Labor Hours	Mech(s)
	Complaint:		
Vehicle/Equip. Assignment Location	Labor Instructions:		
Property Decal No./License <u>200</u>			
Date Work Begins			
Odometer/Hour Meter			
Section III	Parts and Supplies	Total Labor Hours	
S	Vendor Invoice # or Commodity Code	Qty.	Part Description
			Price
			Init.
			Section IV
	SHOP SUPPLIES		Outside Repairs
			Price
			Complaint:
			Parts
			Labor
			Vendor's Name:
			Tax
			Invoice #:
			FPO #:
			Total
			Work Order Totals
			Total Shop Labor Cost (Sect. II)
			Total Parts & Supplies Cost (Sect. III)
			Total Outside Repairs Cost (Sect. IV)
			Grand Total
			Work completed by:
			Picked up by:
			Signature
			Signature
			200
			200
			Date Work Completed
			Date Picked Up
			Total Parts & Supplies Cost

ALL INVOICES MUST BE ATTACHED TO WORKSHEET