

## INDIVIDUAL PROBLEM SOLVING WORKSHEET

### File Review and Problem Identification

Date:	School:	Grade:	Teacher:	Person completing this form:
Student Name:	Case Manager:	Current Services (circle): Sp. Ed., ELL, Title 1, 504, other: _____		

#### ATTENDANCE REVIEW

(based on an average of 171 school days per year)

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12
School Year													
School Attended													
Days Total	171	342	513	684	855	1026	1197	1368	1539	1710	1881	2052	2223
Student's Attendance per Year													
Student Total for all Years													

Grand Total of Days of School Attended: \_\_\_\_\_ Divide by 171: \_\_\_\_\_. Years + Months of Actual Attendance: \_\_\_\_\_

Review of report cards, progress reports, and teacher remarks by grade level significant for:

<i>Reading achievement:</i>
<i>Math achievement:</i>
<i>Behavior (including attending skills):</i>

Example: "By January 31, John will independently dictate letters with 90% accuracy." Notice it contains a date, behavior, and an achievement level.

#### Step 2: Common Pitfalls

#### Step 2: Guiding Questions

1. Goal is vague, not in behavioral terms. reversed the description of the problem?  
 2. Setting the goal in "eliminative" or "dead person's terms" (i.e., "What are the behaviors we would like to see replaced by the absence of behavior").  
 3. What are the behaviors we would like to see replaced by the absence of behavior?  
 4. What are the behaviors we would like to see replaced by the absence of behavior?