

**PRE-TRAVEL POV INSPECTION CHECKLIST**

**ENSURE AT LEAST TWO OTHER PEOPLE KNOW YOUR ITINERARY AND WILL NOTICE IF YOU DO NOT ARRIVE AS PLANNED**

ITEM	WHAT TO CHECK	LOOK FOR VISUAL DEFECTS	CHECK STATUS	
<b>TIRES</b>	Condition	Tread depth, wear, weathering; tire evenly seated; bulges, imbedded objects, cuts, breaks? Inflation set to manufacturer recommendation per data panel in drivers door area. At least one millimeter of tread over entire traction surface?  <i>(Using a penny, place it in the tire tread with head facing downward. If the tread does not reach the top of Lincoln's head, there is insufficient tread depth.)</i>	Front	Rear
	Spare tire	Spare tire inflated to proper pressure? Working jack/lug wrench?	Pass	Fail
<b>LIGHTS</b>	Head lights	Both high and low beams operational; lens clean; no condensation within bulb; bulbs operating properly?	Left	Right
	Tail lights & brake lights	Lenses intact/clean; lights functioning properly - brake lights illuminate when brake pedal depressed; running lights remain lit with/without brake pedal applied?	Left	Right
	Turn signals	Lenses intact/clean; lights functioning properly - running/parking lights remain lit with/without turn signal on? Turn signal blinks at steady rate? (If rate incorrect, check bulbs or flasher unit.)	Front Left	Front Right
	Reverse/backup lights	Lenses intact/clean; lights function properly when gear placed in reverse; lights off when in park/drive?	Pass	Fail
	Four-way flashers	Lenses intact/clean; all four turn signals blink?	Pass	Fail
	License plate light	Lenses intact and bulbs functioning?	Pass	Fail
	Interior lights	Lights operational for map reading, etc?	Pass	Fail
	Running lights	Parking/running lights operational?	Pass	Fail
<b>WINDSHIELD &amp; WINDOWS &amp; WIPERS</b>	Windshield	Not cracked, broken, or scratched across field of view to the degree that vision impaired?	Pass	Fail
	Rear window	Not cracked, broken or scratched to the degree that vision impaired?	Pass	Fail
	Side windows	Windows move freely up/down and are clean?	Pass	Fail
	Window controls	Hand crank (manual) or electric switch working?	Front	Rear
	Windshield wipers	Wiper blades are clean, not frayed, and washer bottle full with proper winter/summer mix? Replace frayed wiper blades to prevent smearing in rain/snow.	Pass	Fail
<b>MIRROR</b>	Mirrors inside/outside	Clean and adjusted?	Pass	Fail
<b>BUMPERS</b>	Bumpers front/rear	Bumper and license plates secure?	Pass	Fail
<b>BRAKES</b>	Brakes	Foot pedal tight - does not travel more than half way to floorboard; pressure does not bleed down resulting in pedal travel to the floorboard if pedal held down; and rear brake lights function on/off as pedal pressed/released?	Pass	Fail
	Emergency Brake	Does brake hold vehicle against movement when idling or gas partially applied - if not, adjust star wheel through rear brake housing or have serviced by professional.	Pass	Fail
<b>INTERIOR</b>	Horn	Functions on/off?	Pass	Fail