

## Job Hazard Analysis

Company Name: Harold's Motel

Date: November 15, 2012

Job Name: Housekeeper (Vacuuming)	Facility: Harold's Motel	Conducted By: Esteban Liev
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Activity	Hazard	Corrective Action
<ul style="list-style-type: none"> <li>• Bring vacuum into motel room and start the vacuum.</li> </ul>	<ul style="list-style-type: none"> <li>• Trip on hose, strain muscles from pulling and/or carrying.</li> </ul>	<ul style="list-style-type: none"> <li>• Use a lightweight vacuum with swivel wheels.</li> </ul>
<ul style="list-style-type: none"> <li>• Pushing the vacuum around the room.</li> </ul>	<ul style="list-style-type: none"> <li>• Repetitive motion injury.</li> <li>• Tripping on furniture.</li> </ul>	<ul style="list-style-type: none"> <li>• Keep elbows at or near the sides to minimize shoulder movement and "walk" the vacuum cleaner around.</li> <li>• Move light furniture out of the way to make a clear path for you and the vacuum.</li> </ul>
<ul style="list-style-type: none"> <li>• Changing the vacuum bag.</li> </ul>	<ul style="list-style-type: none"> <li>• Dust inhalation.</li> <li>• Muscle strains (from lugging around a full vacuum cleaner bag).</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure when changing the vacuum cleaner bag that it does not rip or tear upon removal.</li> <li>• Look the opposite way when removing the vacuum cleaner bag.</li> <li>• Change or empty the vacuum cleaner bag frequently – a full bag can add 10-20 pounds to the overall weight of the bag.</li> </ul>
<ul style="list-style-type: none"> <li>• Vacuuming a ledge or elevated surface.</li> </ul>	<ul style="list-style-type: none"> <li>• Muscle strain.</li> <li>• Fall hazard.</li> </ul>	<ul style="list-style-type: none"> <li>• Use the proper attachment.</li> <li>• If you must stand on something to reach use a step stool.</li> <li>• Avoid overreaching.</li> <li>• Adjust the location of your grip on the vacuum cleaner wand so that your hands are level with your forearm.</li> </ul>
<ul style="list-style-type: none"> <li>• Turn vacuum cleaner off and remove from motel room.</li> </ul>	<ul style="list-style-type: none"> <li>• Trip on hose, strain muscles from pulling and/or carrying.</li> </ul>	<ul style="list-style-type: none"> <li>• Use a lightweight vacuum with swivel wheels.</li> <li>• Ensure the vacuum bag has been replaced or emptied.</li> </ul>