



New Theatre Publications
2 Hereford Close
Woolston
Warrington
Cheshire
WA1 4HR

info@plays4theatre.com

T: 01925 485605

Play Script Submission Guidelines

Note - we only accept submissions from members

1. The preferred method for submission is via email or computer disk, ideally in Microsoft Word or Corel WordPerfect. Other formats can be handled by arrangement. If no electronic version is available, scripts will be accepted on paper, but the author should realise this can add time to the whole assessment process.
Electronic scripts should be emailed to the above email address; disks or paper scripts should be mailed to the above address. If you wish to have your original returned, please include a stamped, self-addressed envelope with your submission, otherwise the disk/email will be deleted and any paper copies shredded to preserve your security and copyright.
2. Ensure the correct assessment fee is included, being £20 for a full length play (60 minutes or longer) or £10 for a one act play. Cheques should be made payable to New Theatre Publications.
3. Your script will be passed to a panel of three readers who are all qualified in some way to make these assessments, and selected by us to get the best opinion we can bearing in mind the type of play and workloads. We endeavour to complete the assessment process within one month of receipt, but at busy periods this cannot be guaranteed.
4. When the individual assessments are completed, the lead reviewer will compile a written collation of the readers' views and this will be sent to you regardless of any decisions about publication. These assessments are intended to be constructive and should be taken so. We should be happy to discuss any issues you have with the reviews, but direct contact with our reader panels will not be possible.
5. At the end of the assessment you will also receive one of four letters as follows:-
 - (a) We love the script exactly as it is and should like to publish. We enclose 2 copies of a contract, both of which should be signed by you and an independent witness, and one copy returned to us.
 - (b) We love the script and should like to publish, but suggest you make a few changes to make it more marketable. Whether you choose to make any or all of these changes is entirely up to you. We enclose 2 copies of a contract, as above.
 - (c) We like the script, but we feel a few changes need to be made before we can offer to publish.
 - (d) Sorry, but your script is not one we can consider publishing at this time. That is only our opinion and is only about our market, so don't be totally discouraged.In all cases, please accept the readers' views in a positive way, as an attempt to build a better script. In all cases apart from (d), no additional reader fee will be due should you wish to resubmit.
6. Before you submit your script, read it, read it again, get someone else (preferably not a polite friend but someone who will be brutally honest) to read it. Check your spelling, grammar and punctuation. Whereas we are looking for good plays in terms of their artistry, readers cannot help but be demotivated when the author has submitted a sloppy, badly presented script.
There are more hints about play submissions on our website www.plays4theatre.com