AFSCME, APSCUF, SUA AND MANAGERS

SLIPPERY ROCK UNIVERSITY OF PENNSYLVANIA
TIME AND ATTENDANCE RECORD

PAY PERIOD END DATE: 03/14/97

ADJUSTMENT:

NAME: *LCC Person's Name* ID: *SS#* JOB CODE: ASSIGNMENT: BARGAINING UNIT:

	Regular Hours		OVERTIME					T1	T2	T3	S1	T4	T9	T5	T6		PAID LEAVE								UNPAID LEAVE		
Date	Start	End	Start	End	Start	End	REG. HOURS	Straight Time	Time & One Half	Double Time	Shift Diff. at Straight Time	Shift Diff. at Time & One Half	Shift Diff. at Double Time	OT (.25) Standby	OT (.50)		A	S	SF	SB	P	CL	H		AO	SO	OTHER
3/1/1997							R																				
3/2/1997							R																				
3/3/1997	8:00 AM	4:30 PM					7.5																				
3/4/1997	8:00 AM	4:30 PM					7.5																				
3/5/1997	8:00 AM	4:30 PM					7.5																				
3/6/1997	8:00 AM	4:30 PM					7.5																				
3/7/1997	8:00 AM	4:30 PM					7.5																				
3/8/1997							R																				
3/9/1997							R																				
3/10/1997	8:00 AM	4:30 PM					7.5																				
3/11/1997	8:00 AM	4:30 PM					7.5																				
3/12/1997	8:00 AM	4:30 PM					7.5																				
3/13/1997	8:00 AM	4:30 PM					7.5																				
3/14/1997	8:00 AM	4:30 PM					7.5																				
	Time and Attendance Input Codes						Wage Only 120	210	215	220	260	262	264	255	200*	205*	300	310	312	314	320	330	350		510	500	
	Totals																										

Overtime Codes

200 - Half Time
205 - Holiday (Half Time)
230 - Holiday (Time & One Half)
235 - Call Time (1.00)

Other Paid Leaves

340 - Civil Leave
342 - Administrative Leave
344 - Military Leave
346 - Disability Leave
348 - Medical Leave
360 - Educational Leave
370 - Sick Leave 90 Day Ext.
372 - Annual Leave 90 Day Ext.

Unpaid Leave

520 - Tardy
530 - Military Leave
540 - Parental Leave
550 - Absent Without Leave
560 - Suspension
570 - Union Business
580 - Legal Strike
660 - Family Care Leave

Timekeeper/Employee Date

Supervisor Signature Date

AJB96