

AFSCME, APSCUF, SUA AND MANAGERS

SLIPPERY ROCK UNIVERSITY OF PENNSYLVANIA
TIME AND ATTENDANCE RECORD

PAY PERIOD END DATE: 03/14/97

ADJUSTMENT: _____

NAME: LCC *Person's Name* ID: SS# JOB CODE: _____ ASSIGNMENT: _____ BARGAINING UNIT: _____

Date	Regular Hours		OVERTIME				REG. HOURS	T1	T2	T3	S1	T4	T9	T5	T6	PAID LEAVE								UNPAID LEAVE												
	Start	End	Start	End	Start	End										OT (25) Standby	A	S	SF	SB	P	CL	H	AO	SO	OTHER										
3/1/1997							R																													
3/2/1997							R																													
3/3/1997	8:00 AM	4:30 PM					7.5																													
3/4/1997	8:00 AM	4:30 PM					7.5																													
3/5/1997	8:00 AM	4:30 PM					7.5																													
3/6/1997	8:00 AM	4:30 PM					7.5																													
3/7/1997	8:00 AM	4:30 PM					7.5																													
3/8/1997							R																													
3/9/1997							R																													
3/10/1997	8:00 AM	4:30 PM					7.5																													
3/11/1997	8:00 AM	4:30 PM					7.5																													
3/12/1997	8:00 AM	4:30 PM					7.5																													
3/13/1997	8:00 AM	4:30 PM					7.5																													
3/14/1997	8:00 AM	4:30 PM					7.5																													
Time and Attendance Input Codes							Wage Only 120																													
Totals								210	215	220	260	262	264	255	200*	205*	300	310	312	314	320	330	350						510	500						

- | | | |
|---------------------------------|--------------------------------|----------------------------|
| <u>Overtime Codes</u> | <u>Other Paid Leaves</u> | <u>Unpaid Leave</u> |
| 200 - Half Time | 340 - Civil Leave | 520 - Tardy |
| 205 - Holiday (Half Time) | 342 - Administrative Leave | 530 - Military Leave |
| 230 - Holiday (Time & One Half) | 344 - Military Leave | 540 - Parental Leave |
| 235 - Call Time (1.00) | 346 - Disability Leave | 550 - Absent Without Leave |
| | 348 - Medical Leave | 560 - Suspension |
| | 360 - Educational Leave | 570 - Union Business |
| | 370 - Sick Leave 90 Day Ext. | 580 - Legal Strike |
| | 372 - Annual Leave 90 Day Ext. | 660 - Family Care Leave |

Timekeeper/Employee Date

Supervisor Signature Date