

AFSCME, APSCUF, SUA AND MANAGERS

SLIPPERY ROCK UNIVERSITY OF PENNSYLVANIA
 TIME AND ATTENDANCE RECORD

PAY PERIOD END DATE: 03/14/97

ADJUSTMENT: _____

NAME: LCC *Person's Name* ID: SS# JOB CODE: _____ ASSIGNMENT: _____ BARGAINING UNIT: _____

Date	Regular Hours		OVERTIME				REG. HOURS	T1	T2	T3	S1	T4	T9	T5	T6	PAID LEAVE										UNPAID LEAVE											
	Start	End	Start	End	Start	End	REG. HOURS	Straight Time	Time & One Half	Double Time	Shift Diff. at Straight Time	Shift Diff. at Time & One Half	Shift Diff. at Double Time	OT (25) Standby	OT (.50)	A	S	SF	SB	P	CL	H	AO	SO	OTHER												
3/1/1997							R																														
3/2/1997							R																														
3/3/1997	8:00 AM	4:30 PM					7.5																														
3/4/1997	8:00 AM	4:30 PM					7.5																														
3/5/1997	8:00 AM	4:30 PM					7.5																														
3/6/1997	8:00 AM	4:30 PM					7.5																														
3/7/1997	8:00 AM	4:30 PM					7.5																														
3/8/1997							R																														
3/9/1997							R																														
3/10/1997	8:00 AM	4:30 PM					7.5																														
3/11/1997	8:00 AM	4:30 PM					7.5																														
3/12/1997	8:00 AM	4:30 PM					7.5																														
3/13/1997	8:00 AM	4:30 PM					7.5																														
3/14/1997	8:00 AM	4:30 PM					7.5																														
Time and Attendance Input Codes							Wage Only 120																														
Totals								210	215	220	260	262	264	255	200*	205*	300	310	312	314	320	330	350	510	500												

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|---------------------------------|--------------------------------|----------------------------|------------------------------------|
| <u>Overtime Codes</u> | <u>Other Paid Leaves</u> | <u>Unpaid Leave</u> | |
| 200 - Half Time | 340 - Civil Leave | 520 - Tardy | |
| 205 - Holiday (Half Time) | 342 - Administrative Leave | 530 - Military Leave | |
| 230 - Holiday (Time & One Half) | 344 - Military Leave | 540 - Parental Leave | |
| 235 - Call Time (1.00) | 346 - Disability Leave | 550 - Absent Without Leave | |
| | 348 - Medical Leave | 560 - Suspension | _____
Timekeeper/Employee Date |
| | 360 - Educational Leave | 570 - Union Business | |
| | 370 - Sick Leave 90 Day Ext. | 580 - Legal Strike | _____
Supervisor Signature Date |
| | 372 - Annual Leave 90 Day Ext. | 660 - Family Care Leave | |

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