



Rs.500/-

**NO.F.8-23/2005-STO(R&D)
GOVERNMENT OF PAKISTAN
MINISTRY OF HEALTH
DRUGS CONTROL ORGANIZATION
10-D West, Taimur Chamber, Blue Area, Islamabad**

TENDER FORM

Subject: **TERMS AND CONDITIONS OF TENDER FOR PURCHASE OF VEHICLES, MACHINERY & EQUIPMENT AND FURNITURE FOR DRUGS CONTROL ORGANIZATION.**

1. Tenders are invited from the original authorized suppliers and in case of imported items their authorized agents/ suppliers in Pakistan for supply of cars (1000cc air-conditioned CNG fitted), 100cc motorcycle, heavy duty photocopier, AC (split unit), HP LaserJet printers and Misc. items of furniture. The bidder/importer/supplier will have to submit a copy of memorandum of Association/Partnership deed registered with the registrar of Companies, documentary proof of their import status and letter of authorization from manufacturers (Sole proprietors are exempted from provision of Partnership deed registered with the Registrar of Companies).
2. Only original tender form supplied by Drugs Control Organization, Ministry of Health, Islamabad will be accepted, failing that the form will be rejected.
3. Tender form is to be filled in very carefully, preferably typed. Any alteration/correction must be initialed and each page is to be signed and stamped at the bottom. The serial number of quoted item may be marked with Red/ Yellow marker.
4. In the tender documents estimated quantities of items have been mentioned. How ever the quantity of any item can be increased, as per requirement of the Drugs Control Organization, Islamabad.
5. National Tax Number (NTN) will have to be indicated by each bidder in the tender.
6. Tenders are required to be supported with a Bank Draft/ Pay Order/Call Deposit not less than 2 % of the total bid value (Refundable) in the name of Drawing and Disbursing Officer of Drugs Control Organization, Islamabad. The tenders, which are found deficient of the earnest money, will not be considered. No personal cheque will be accepted at any cost. The previous earnest money will not be considered or carried forward. If any item of the bidders approved, the earnest money of the approved item