

**INSTITUTION**

LITERACY FOR ADULT ESOL LEARNERS

Date **LEVEL C** Achieved: \_\_\_\_\_

Administrator: \_\_\_\_\_

Instructor: \_\_\_\_\_

Student: \_\_\_\_\_ ID#: \_\_\_\_\_ Entry: \_\_\_\_\_ Withdrawal: \_\_\_\_\_

PLEASE CHECK CORRESPONDING BOX AS EACH STANDARD IS ACHIEVED. 15.0 - 22.0

**Written Test Score** \_\_\_\_\_ **Performance Indicators** Place score on line next to **performance based competencies**.

<b>✖ 0</b>	<b>✖ - Weak</b>	<b>2 - Acceptable</b>	<b>3 - Strong</b>	<b>4 - Exemplary</b>
No completion	Reflecting a beginning level of performance	Reflecting development and movement toward mastery of performance	Reflecting mastery of performance	Reflecting the highest level of performance

✖ Does NOT demonstrate acceptable performance.

**The student is able to...**

**STANDARD 15.0**

Demonstrate English skills necessary to perform Advanced Literacy concepts Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

- \_\_\_\_ 15.01 State, read & write cardinal & ordinal numbers 1-100
- \_\_\_\_ 15.02 Recognize concept of measurement (height and weight)
- \_\_\_\_ 15.03 Recognize, read and write letters of the alphabet (upper and lower case) using manuscript and cursive writing
- \_\_\_\_ 15.04 Read and write simple sentences using spaces between words, periods and question marks
- \_\_\_\_ 15.05 Read and understand instructions in literacy textbooks and worksheets
- \_\_\_\_ 15.06 Alphabetize basic words
- \_\_\_\_ 15.07 Organize basic word groups using categories (i.e. food, clothing, colors)
- \_\_\_\_ 15.08 Demonstrate ability to use a picture dictionary to read and copy new words
- \_\_\_\_ 15.09 Recognize and produce rhyming words using consonants, consonant clusters, vowels and diphthongs
- \_\_\_\_ 15.10 Recognize and organize sequential order of events using pictures
- \_\_\_\_ 15.11 Read and write simple personal story using Language Experience Approach (LEA)

**STANDARD 16.0**

Demonstrate English skills necessary for Personal Information Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

- \_\_\_\_ 16.01 Write full name (first, middle, last) using manuscript and cursive
- \_\_\_\_ 16.02 Identify titles for use with names (Mr., Mrs., Ms.)
- \_\_\_\_ 16.03 Sign name in appropriate signature area on forms
- \_\_\_\_ 16.04 State and print full address: (number, street, city, state, zip code)
- \_\_\_\_ 16.05 Recognize, read and write area code, phone number and social security number
- \_\_\_\_ 16.06 Read and write date of birth using words, abbreviations and numbers (i.e. January 4, 1967, Jan. 4, 1967, 01-04-67)
- \_\_\_\_ 16.02 Complete a personal information form (name, address, phone, social security, date of birth, sex, height, weight, signature)
- \_\_\_\_ 16.03 Demonstrate ability to use and understand greetings, introductions, farewells, and polite phrases (Excuse me, thank you, how are you?)

**STANDARD 17.0**

Demonstrate English skills necessary to understand Time and Money concepts Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

- \_\_\_\_ 17.01 State, read and write time using analog and digital clocks
- \_\_\_\_ 17.02 State, read and write days of the week using words and abbreviations
- \_\_\_\_ 17.03 State, read and write months of the year using words and abbreviations
- \_\_\_\_ 17.04 Demonstrate ability to count U.S. coins and currency and make simple change
- \_\_\_\_ 17.05 Demonstrate ability to count U.S. coins and currency and make simple change

**STANDARD 18.0**

Demonstrate English skills necessary for Employment Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

- \_\_\_\_ 18.01 Identify entry level jobs and workplaces for various occupations
- \_\_\_\_ 18.02 Complete simple job applications with assistance
- \_\_\_\_ 18.03 Demonstrate ability to ask for assistance on the job
- \_\_\_\_ 18.04 Produce required forms of identification for employment
- \_\_\_\_ 18.05 Demonstrate ability to ask for clarification on the job
- \_\_\_\_ 18.06 Demonstrate ability to read a work schedule
- \_\_\_\_ 18.07 Read safety signs & symbols appropriate for the job

**STANDARD 19.0**

Demonstrate English skills necessary to access understand Consumer Education Date: \_\_\_\_\_ Instructor: \_\_\_\_\_

- \_\_\_\_ 19.01 Demonstrate ability to make a phone call
- \_\_\_\_ 19.02 Demonstrate ability to answer telephone and express lack of understanding
- \_\_\_\_ 19.03 Identify types of housing (apartment, house, duplex, condo)
- \_\_\_\_ 19.04 Identify rooms of the house and types of furniture
- \_\_\_\_ 19.05 Identify vocabulary for simple household repairs
- \_\_\_\_ 19.06 Identify utility bill (water, gas, electric, cable) and reads amount
- \_\_\_\_ 19.07 Recognize common brands of consumer goods (Coke, Pepsi, Sprite, etc.)
- \_\_\_\_ 19.08 Identify methods of payment (cash, check,