I I D A
INTERNATIONAL
INTERIOR DESIGN
ASSOCIATION

CITY CENTER:
PROGRAM:
BUDGET WORKSHEET

Program Topic:
City Center:
Program Location

Program Date & Time: Attendance:
Professional members: Industry members:
Affiliate members: Members of allied organizations:
Student members: Unaffiliated:

IIDA EXPENSES
Remarks
Catering, including gratuity   =

Room and A/V equipment cost
Room rental   =
Equipment   =
SUB-TOTAL =

Reproduction costs
Program, handouts   =
SUB-TOTAL=

Speaker
Fee/Honorarium
Travel/Lodging
SUB-TOTAL   =

Miscellaneous cost
Graphics   =
Telephone   =
Postage   =
SUB-TOTAL=

TOTAL EXPENSES = $

INCOME
Member collections
Non-member
Sponsor(s)
Miscellaneous

TOTAL INCOME = $

Projected Event Results: