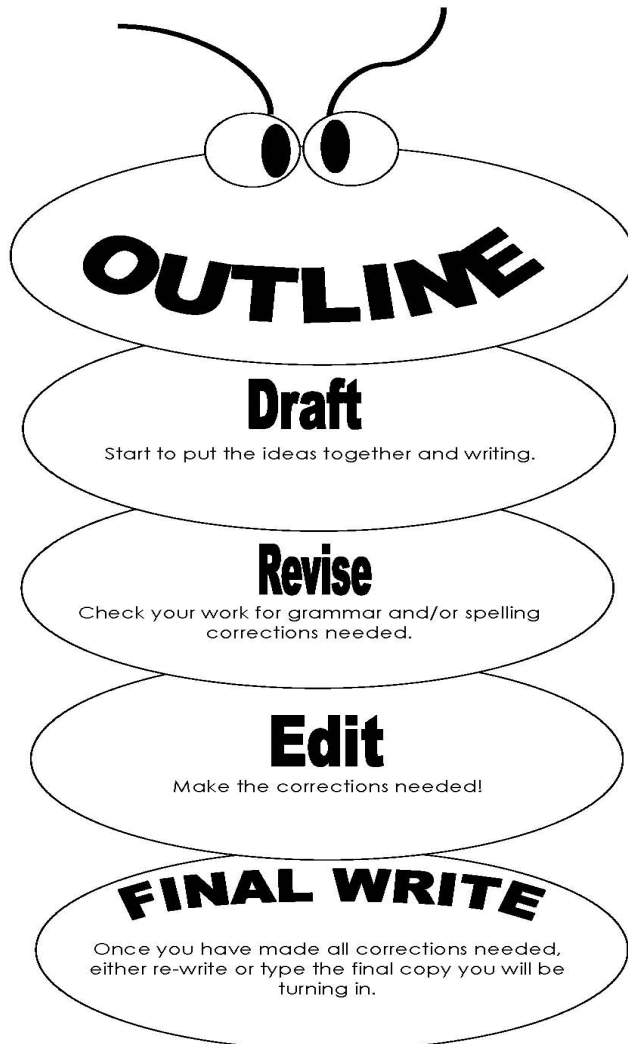


NAME: _____

DATE: _____



CHECK OFF EACH STEP AS YOU COMPLETE IT.

____ OUTLINE

____ DRAFT

____ REVISE

____ EDIT

____ FINAL WRITE

Now you may turn in your assignment!
Remember to include your outline, draft copy with any revisions marked in red, and your final copy.