Introduction to Speech

Revised 8/96

INTERVIEW WORKSHEET

You will participate in one 15-25 minute interview with someone who works in your field of interest or someone who is knowledgeable about your assignment topic. Applying concepts and techniques discussed in the textbook and in class lectures, you will go beyond discovering biographical information and focus as well on attitudes, values, beliefs, goals, and desires of the interviewee pertaining to the field or the topic.

Each interviewer will structure the interview, using this worksheet. Your interviewee is not to see your plans.

Your Name:
Person Interviewed:
Interviewee's occupation or area of interest:
What did you know about the person before you planned the interview?
Purpose of Interview (Although this is an information-gathering interview, try to go beyond mere biographical or career information; try to discover the person's opinions, thoughts, ambitions, etc.)
Structure of the interview:
<u>Beginning</u> : How do you plan to achieve the following objectives during the beginning phase of the interview?
a. establish confidence and trust:

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