

Job Description Form		
Job Title	Work Team Leader? Yes          No	Division/Department
Location	_____ part-time _____ hrs. _____ full-time	Date Written
Reports To		Title
Salary Grade	Salary Range	Shift
Purpose		
Essential Duties		
General Description		
Minimum Requirements		

I have reviewed this job description and have determined that it accurately reflects the position.

_____ Work team leader signature	_____ Date	_____ Employee signature	_____ Date
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