

CLOSED CHART ORDER

1. Interdisciplinary D/C Summary-(CFS5-17HF)	13. Assessments - Vitals Sign Sheet- (3051)- Optional - Supplemental Assessment by type and date	24. SLP (In Reverse Chronological Order) - Patient TX Record/ Therapy Minutes - 701 (if completed)- (FGS-3005)
2. Discharge Paperwork - Admitting Bedhold-(Placed in BOM admit records) - Post D/C Plan of Care (If Applicable)-(FGS-935) - Hospital/Acute Care Transfer (If App.)-(FGS-2813) - D/C Bedhold (If Applicable)-(FGS-2808)(FL)(IN)(OH) - Transfer & D/C Notice- (Download from state web) - Notice of Medicare Provider Non-Coverage (If Appl.) - SNFABN (If Applicable) - Inventory of Personal Effects- (CFS1-12/2PS)	14. Dialysis - Dialysis Communication Form- (FGS-2003)	- Speech Therapy Notes/Addedum (FGS-3011) - 700- - Dysphagia- (FGS-3004)
3. Face Sheet - Physicians D/C Summary-(FGS-919) (Back page to Facesheet)	15. Hospice - Initial Assessment - Notes - Careplans	25. Restorative Program - Restorative Treatment Rec.- (FGS-1505) - Restorative Care Flow Record-(FGS-1502) - Restorative Program Tracking- (FGS-1503) - Restorative Weekly Doc.- (FGS-1500)
4. Advanced Directives - A/D Acknowledgement Form- (Chart or BOM) - A/D Checklist (Briggs)-(FGS-105) - All Advanced Directives	16. VA - Communication/Reports/Notes	26. Social Services - Admission Assessment/Discharge Eval- (FGS-1603HF) - Progress Notes- (3264) - Quarterly Notes- (FGS-1600) - Discharge Plan/Review-(CFS5-15HH) - Room Change/Transfer- (FGS-1602)
5. Admission/Discharge Records - Copies of Hospital Records-Discharge Summary - Admission Form Acknowledgement- (FGS-2807)	17. Mental Health - Initial Assessment - Notes - Cornell Scale for Depression- (3688) - Geriatric Depression Scale - (3802P) - Mini-Mental State Examination- (FGS-1601) - Brief Cognitive Rating Scale- (FGS-1604)	27. Food & Nutritional Services - Fluid Restriction Worksheet (if applicable) (FGS-1700) - Nutritional Risk Assessment- (FGS-1701HF) - Nutritional Care Recommendations-(1179P) - Enteral Feeding Flow Sheet- (FGS1702HF) - Dining Service Request/Change Form (FGS-1705) - Calorie Count Sheet- (FGS-1703) - Nutritional Progress Notes- (CFS5-7HF) - Quarterly Nutritional Review- (FGS-1706) - Initial Note/ Food Preference- (FGS-1707) - Initial Nutritional Assessment- (FGS-1709) - 3 Day Amission Weight- (FGS-1711)
6. PASRR - Level I (Downloaded from state website) - Level II (Downloaded from state website)	18. Medication/Treatment - Immunization Record/PPD- (FGS-1000) - MARS - BMFS - I & O's- Infusion Records- (CFS6-24HF) - Anticoagulation Flow Sheet- (2241) - Wound Progress Record- (FGS-912R) - TARS - Master Signature Log- (3850P)	28. Activities - One-to-One Program/Indivd. Job- CFS4-5HH) - Individual Participation Record-(CFS4-6HF) - Overall Activity Plan- (CFS4-4HH) - Progress Notes- (3263) - Initial Activity Evaluation- (FGS-933)
7. Consents - In order by Consent then by Date	19. C.N.A Flow Sheet - ADL Hydration/Nutrition Flow Record- (Cream City)	29. Care Plan - IPOC Summaries- (FGS-1900) - Interdisciplinary Plan of Care - Interdisciplinary Teaching
8. History & Physical - Cumulative Diagnosis List- (FGS-600) - History & Physical (center)-(FGS-923) - History & Physical (transfer) - History & Physical (yearly)	20. Lab/X-Ray - Lab Reports - X-Ray Reports - EKG's - Other Diagnostic Reports	30. MDS/RAPS - MDS/RAPs - Face Sheet - section AB/AC
9. Physician Orders - 3008- (FL) - Hospital Trans. Admitting Orders - Admitting Physicians Orders - Monthly, Telephone and Fax Physicians Orders (In reverse chronological order) - Physician DNR Support Statement- (FGS-918) (Top copy)	21. Rehab - Screens (PT, OT, SP)- (FGS-3010) - Home Assessment Tool- (3748HH) - Interdisciplinary Referral to Rehab- (FGS-1200) - Therapy Post-Fall Screen- (FGS-3014)	31. Miscellaneous/Other - Release of Responsibility for LOA-(3046) - Communication Form(FGS-2814) - Other
10. Progress Notes - Weight History- (FNS Dept) - Physicians Notes- (3221) - Physicians DNR Support Statement-(FGS-918) (2nd page) - Any Statement of Unavoidable - Medicare Certs and Recerts- (888-S)	22. P.T. (In Reverse Chronological Order) - Range of Motion Assessment-(CFS6-12HF) - Patient TX Record/ Therapy Minutes - 701 (if completed)- (FGS-3005) - Physical Therapy Notes/Addedum- (FGS-3007) - 700- (FGS-3000)	32. All Other Hospital Records
11. Consults - In order by Consultant then by date - Medication Regimen Review	23. O.T. (In Reverse Chronological Order) - Patient TX Record/ Therapy Minutes - 701 (if completed)- (FGS-3005) - Occupational Therapy Notes/Addedum (FGS-3008) - 700- (FGS-3002)	
12. Nurses Notes- (In Reverse Chronological Order) - Nursing Admission Data Review- (FGS-900) - Nurses Notes Skilled- (FGS-800) - Nurses Notes Non-Skilled- (CFS6-32HF) - Nurses Progress Notes/Focus Charting-(FGS-605)		