

Name \_\_\_\_\_

(Like writing)  
Family letter

## A Terrific Trip!

Read the friendly letter.

Use the proofreading marks to correct the errors.

July 8 2008

Dear Stan,

I am having a great time on our Family vacation. Have you traveled a lot?

There is so much to see! We have been to five theme parks and five national parks. I'll be home soon.

Your friend,  
Tyler



### Proofreading Marks

Add missing punctuation.

I like traveling.

Capitalize a lowercase letter.

Stan Dinosaur

Make a capital letter lowercase.

This is my Pen.

Correct a misspelled word.

Pen  
Dinosaur

Use a crayon to underline each section.

Use the color code.

body = green

signature = yellow

date = red

greeting = orange

closing = blue

Remember: On the back of this sheet, plan a friendly letter. Tell who you will write to and what you will tell your friend. Then tell what you will ask your friend. Write your letter on another sheet of paper.