



CHIEF EXECUTIVE OFFICER'S PRINCIPAL EVALUATION FORM AND GUIDELINES

Name:	School:
AIO/Evaluator:	School Year:

Summary of Principal Performance Review

School Performance Assessment:	# Years as Principal at Current School:	Instructional Leadership Evaluation Rating # (if applicable):	Date of Goal-Setting Meeting:	Date of Mid-Year Review Discussion (if applicable): <i>No later than January 30th</i>
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Overall Rating: Exceeds Meets Needs Improvement Does Not Meet

Summary of Assessment:

Once the final rating has been communicated and the AIO/evaluator has had a face-to-face meeting with the employee, sign the form below. Return the signed and completed form to the Department of Human Resources to close the performance evaluation process for this year.

Signatures

Employee: _____ Date: _____
AIO/Evaluator: _____ Date: _____