



Title: Check it Out!
Grade: 6
Competency 2.1: Identify the function of word processing utilities (e.g., spell checker, electronic thesaurus, grammar checker, outliner).
Measure 2.1.1: Given a list of situations, identify which word processing utilities (e.g., spell checker, electronic thesaurus, grammar checker, outliner) would be appropriate to use for each situation.

Student Name: _____

Date: _____

Directions: For each situation below, write the special word processing utility that could be used to assist in editing. You may use a term more than once. You may need to use more than one utility per situation.

Terms: electronic thesaurus, spell checker, outliner, grammar checker

1. The girl was very angry. Find a synonym for angry.

2. Seperate the blue socks from the green socks. Seperate may not be spelled correctly.

3. The dog was very lazy. Find an antonym for lazy.

4. Sarah has a report due on mammals in three weeks. She has all of her information and needs to develop a format for her report. She wants to use the word processor to help her to organize the information. Which utility (utilities) would be most helpful?

5. Roger has difficulty with subject - verb agreement and some difficulty with spelling. He has a twenty-page report on pollution due tomorrow. Which utility (utilities) would be most helpful?
